

Education Officer, Lebanon

- 3 days per week, in Ashrafieh, Beirut
- \$900-\$1200 per month including employee social security contribution and income tax
- Starting early July 2026
- 1 year contract (3 month probation period)

Seenaryo is seeking a proactive individual, with experience in project management and education, to be part of an ambitious and fast-growing organisation. This role will be based in our office in Ashrafieh, Beirut, with visits to projects across Lebanon and regular contact via Zoom with our teams in the UK and Jordan. This role will be responsible for all coordination duties to support the work of Seenaryo's educational projects in Lebanon. They will report to the Head of Education in Lebanon and will work closely with the Education team, as well as the whole team.

As a core member of a small team, the versatile position includes the following responsibilities:

- Managing and implementing all aspects of the Playkit project in Lebanon, including: education research and schools coordination
- Managing partner relationships: identifying and onboarding new schools and NGOs to use the Playkit via calls, emails and meetings
- Coordinating all training logistics with partner NGOs/schools and following up with teachers to ensure successful implementation
- Collecting and analysing data for monitoring & evaluation
- Contributing to narrative reports for donors, gathering data from schools/NGOs, and liaising with the Head of Education, Head of Programmes and Impact, and Head of Procurement and Finance Manager to ensure project deliverables are met and reported in a timely manner
- Maintaining and updating Playkit-related systems where needed, including the Playkit schools
- Small bits of English to Arabic translation (e.g. an email; long translation is done by freelancers).
- Supporting other programming occasionally (e.g. helping out on a theatre performance day)
- Other organisational administration (e.g. bookkeeping, communications support)

Essential Qualifications and Experience:

- Bachelor's Degree or Technical degree in education, management, business, a related field
- Coordination experience in the education sector (especially arts education, play-based education or early years education) and/or the non-profit sector
- Excellent computer literacy, including Microsoft Office & Google Suite skills, Quickbooks and Zoom
- Fluent written and spoken Arabic and English
- Flexibility, adaptability, initiative and ability to take responsibility
- Well organised and have ability to multitask while maintaining attention to detail
- Strong interpersonal skills and a proven ability to work within a small, multi-disciplinary team
- Driver's licence (preferred)
- Personal car (preferred)

How to apply

To apply, please fill out [this application form](#) by **Sunday 21st June, at midnight Lebanon time**. We will contact the shortlisted candidates for interviews after the closing date.

About Seenaryo

Working in Lebanon, Jordan, Palestine and Syria, Seenaryo uses theatre and play to support mental health, shape futures, and drive social justice. Over ten years, Seenaryo has developed a unique and radically participatory approach to theatre and learning. What began in community spaces in 2015, has moved into classrooms, onto stages and toured to international festivals. Reaching over 205,000 people in the last decade, Seenaryo won the Digital Innovation of the Year - Learning prize at the 2025 PIONEER Awards, the Resilience in Action Award at HundrED 2024, and the Arts, Culture & Heritage prize at the 2023 UK Charity Awards.

About the Seenaryo Playkit

The Seenaryo Playkit is an app that transforms early childhood teaching and learning through play. Designed for teachers of 3 - 8 year olds in the least-resourced schools in Lebanon and Jordan, it is a huge bank of songs, games, interactive stories and classroom management techniques, all easily searchable by topic, age group or activity type and applicable to any early years curriculum. The app features how-to videos, music tracks and printable flashcards - all in Arabic, English and French. The Playkit app is usually accompanied by a 1-day or 3-day teacher training. It aims to build children's core life skills - cognitive & language, social & emotional, and physical - with the ultimate aim of increasing the child's chances of success in school and in later life.

For more information about the Seenaryo Playkit, please visit www.seenaryoplaykit.org or download the app by searching for Seenaryo Playkit on the Apple Store or Google Play.